

Chapel Hills, United Church of Christ
6512 Vernon Ave S., Edina MN 55436

Position Opening: Christian Education Specialist

Position Summary:

We are searching for a Christian Education Specialist to teach Sunday School and to contribute to additional Enrichment Team sponsored activities. We need someone creative and upbeat to lead our children along their faith journey! We currently have a very small group of children, usually 2 to 4 kids, ages 5 to 8 years old, who attend Sunday School together.

Position Description

- Compensation: approximately \$25 per hour. \$100 per week for Sunday school (about 4 hours including prep) plus \$25 per hour for additional activities and meetings.
- Hours: on average, 4 hours per week.
 - Sunday School runs September through May and is held 3 times per month (except for holidays). There is no Sunday School on Family Sunday, which is usually the 3rd week of the month.
 - Special Events run by the Enrichment Team happen about 4 times per year. Ideally, the Christian Education Specialist would help with the planning and execution of events such as:
 - Halloween Trunk-or-Treat
 - Christmas Pageant
 - Advent Workshop (craft and dinner)
 - Celebration Sunday (end of Sunday School year)
 - Occasional meetings with the Enrichment Team (1-2 hours) will also be required (and paid).
- Support: The Christian Education Specialist will have the support of the Enrichment Team (made up of church member volunteers), the minister, and the office staff.
 - Each Sunday, a volunteer will be present to help with Sunday School. We must have two adults in each room with children.
 - There is a budget for supplies

Responsibilities

- Create Sunday School lesson plans in line with provided curriculum.
 - Curriculum includes recommendations for crafts, games, etc.
 - The Christian Education Specialist may help choose the curriculum.
- Partner with minister, as needed.
- Typically, Sunday School includes:
 - Bible lesson
 - Craft
 - Music
 - Movement

- Contribute to the planning of and be present for additional Christian Education activities.

Requirements

- Comfortable supporting core values and mission of Chapel Hills Church.
 - Mission Statement: *Chapel Hills welcomes all people to live and serve in the light of God's love.*
 - Vision Statement: *Chapel Hills UCC aspires to be an inclusive, innovative, collaborative, and mission-driven congregation inspired to learn and serve through the love of Christ.*
 - Core Values: *Progressive Christianity, Inclusion, Education, and Engagement*
- Self-identifies as a Christian.
- Strong communication skills and ability to connect with kids.
- Interest or background in education.
- COVID-19 Vaccination and Booster, or Medical Exemption.
- Background check.

Preferred Qualifications

- Experience in education.
- Passion for Christian education.
- Ability to incorporate music into Sunday School lessons.

Room to Grow/Ideas to Expand this Position in the Future

- Children's sermon
- Children's choir
- Family-friends service projects
- Partnering with other churches for special events

Contact/To Apply

Please submit a cover letter and resume via email to our Enrichment Team Lead, Stephanie Tesch, at stephaniemusic18@gmail.com. To learn more about Chapel Hills UCC, visit our website at <https://www.chapelhillsucc.org>.