

Minister of Music / Music Director

Robbinsdale Parkway United Church of Christ

Job Type:	Permanent, part-time
FLSA Status:	Exempt
Work Hours:	12-15 hours per week for 9 months (Sept 1-May 31); 6-10 hours per week for 3 months (June 1-August 31). Flexible hours (Sunday mornings required, choir rehearsals required Sept-May)
Works with:	Pastoral Staff, Organist and Worship Planning Team
Reports to:	Pastoral Staff
Wages & Benefits:	\$16,000 + FICA and PTO
Revised:	January 2023

General Description

Support the spiritual life of the congregation by overseeing a music ministry that enriches and deepens worship and other activities of the church. In collaboration with the Pastoral Team, develop and administer programming that:

- Recognizes and promotes music as a spiritual practice and expression of faith
- Affirms the theology and values of RPUCC (e.g. Open & Affirming, Just Peace, Care for the Earth, Immigrant Welcoming, Accessible to All, and Sanctuary)
- Passes on the rich musical traditions at RPUCC while incorporating new cultures and styles
- Welcomes and encourages participation by people of all ages, abilities, and musical backgrounds
- Helps the congregation find its musical voice
- Connects the church to the larger community through the exchange of musical gifts
- Facilitates stewardship of our music resources (e.g. organ, piano, music library, etc.)

Responsibilities

The Minister of Music will:

Worship

- Collaborate with the Pastoral Team and the Worship Planning Team in preparing for Sunday Morning Worship, which may include instrumental music, choir music, and congregational singing
- Rehearse and lead music in worship
- Identify and include individuals with musical gifts from within and beyond the congregation
- Seek out music that will add diversity of culture and style to our worship, being sensitive to issues of cultural appropriation. Suggest music for worship that is appropriate for children, youth and young adults.
- Collaborate with the Pastoral Team and the Worship Planning Team in preparing periodic non-Sunday services and vigils, including Ash Wednesday, Maundy Thursday, Good Friday, and 2-3 others during the year
- Cooperate with the Pastoral Team in providing music for funerals and weddings (with additional fees to be negotiated)

Choir

- Prepare for and conduct regular rehearsals during the program year (September to May): Wednesday evenings (or another mutually agreed upon weeknight) from 7:00-9:00pm and Sunday mornings from 9:00-9:30am.
- Recruit members of the choir and support their continuing involvement
- Challenge the choir musically while creating a flexible and nurturing environment
- Prepare for singing in worship as a spiritual offering
- Provide education and vocal coaching of choir members
- Help the choir to serve as worship leaders, encouraging the congregation to participate more fully

Administrative

- Attend meetings of the staff team; meet with the Pastoral Team regularly
- Keep rosters of people with musical gifts in the congregation
- Communicate with appropriate staff member for information in print and web-based communication (i.e. bulletins, newsletters, annual reports)
- Oversee the care and maintenance of the organ, piano, and other musical instruments (percussion)
- Organize and maintain the music library

Engagement

- Work proactively to include persons of all ages, abilities, and musical talents in the music ministry of the church
- Manage and engage with bell choir and other music ensembles
- Offer a teaching presence that broadens the congregation's musical knowledge and skills
- Collaborate with Staff and Volunteers to develop programming that introduces our children and youth to the basics of singing technique and helps them gain familiarity with the music we sing as a congregation
- Periodically collaborate with other congregations or groups in the community

Minimum Qualifications

- A degree in music
- Proficiency as a musical director is expected. Proficiency in voice and other instruments such as guitar, brass or drums is a plus.
- Knowledge of sacred music, hymnody, and liturgy
- Prior experience as a church musician and in music program leadership
- Connections to the broader music community
- Spirituality, creativity, and enthusiasm

(As a community of radical hospitality we encourage people of various races, backgrounds and abilities to apply to be a part of our community.)