

Chapel Hills, United Church of Christ
6512 Vernon Ave S., Edina MN 55436

Position Opening: Christian Education Specialist

Position Summary:

We are searching for a Christian Education Specialist to teach Sunday School and to contribute to additional Enrichment Team sponsored activities. We need someone creative and upbeat to lead our children along their faith journey! Candidates must be flexible and willing to work with multiple ages. We currently have a small group of children, usually about 4-5 kids, ages 4-9 years old, who attend Sunday School together. We hope to attract more kids soon!

Position Description

- Compensation: Approximately \$25 per hour. \$100 per week for Sunday school (about 4 hours including prep) plus \$25 per hour for additional activities and meetings.
- Hours: On average, 4-6 hours per week.
 - Sunday School runs September through May and is held 3 times per month (except for holidays). The third Sunday of each month is Family Sunday and there is no Sunday School.
 - Special Events run by the Enrichment Team happen about 4-5 times per year. Ideally, the Christian Education Specialist would help with the planning and execution of events such as:
 - Rally Sunday/Fall Welcome Sunday
 - Halloween Truck-or-Treat
 - Christmas Pageant
 - Advent Workshop (craft and dinner)
 - Palm Sunday breakfast
 - Celebration Sunday (end of Sunday School year)
 - Monthly meetings with the Enrichment Team (1-2 hours) will also be required (and paid).
 - The summer commitment is for one week (plus prep) of Vacation Bible School.
- Support: The Christian Education Specialist will have the support of the Enrichment Team (made up of church member volunteers), the minister, and the office staff.
 - Each Sunday, a volunteer will be present to help with Sunday School. We must have two adults in each room with children.
 - There is a budget for supplies

Responsibilities

- Create Sunday School lesson plans in line with provided curriculum.
 - Curriculum includes recommendations for crafts, games, etc.
 - The Christian Education Specialist may help choose the curriculum.
- Partner with minister, as needed.
- Typically, Sunday School includes:
 - Bible lesson
 - Craft
 - Music
 - Movement
- Contribute to the planning of and be present for additional Christian Education activities.

Requirements

- Comfortable supporting core values and mission of Chapel Hills Church.
 - Mission Statement: *Chapel Hills welcomes all people to live and serve in the light of God's love.*
 - Vision Statement: *Chapel Hills UCC aspires to be an inclusive, innovative, collaborative, and mission-driven congregation inspired to learn and serve through the love of Christ.*
 - Core Values: *Progressive Christianity, Inclusion, Education, and Engagement*
- Self-identifies as a Christian.
- Strong communication skills and willingness to work with and ability to connect to kids of all ages (primarily ages 4-12 years old).
- Interest or background in education.
- COVID-19 Vaccination and Booster, or Medical Exemption.
- Background check.

Preferred Qualifications

- Experience in education.
- Passion for Christian education.
- Ability to incorporate music into Sunday School lessons.

Room to Grow/Ideas to Expand this Position in the Future

- Children's sermon
- Children's choir
- Family-friends service projects
- Partnering with other churches for special events

Contact/To Apply

Please submit a cover letter and resume via email to our Enrichment Team Lead, Julia Molony, at molony.julia@gmail.com. To learn more about Chapel Hills UCC, visit our website at <https://www.chapelhillsucc.org>.