

Logistics for reopening ERUCC physical church in a welcoming, caring and safe manner for all congregates.

Congregates will be encouraged to follow best health practices and to:

- wear a mask
- social distance at least 6 feet
- stay at home if sick
- sanitize hands frequently after touching surfaces
- bring their bulletin from home or use electronic version via smart phone
- mail or use electronic offering options
- groups will be seated from the front to the back by ushers so be prepared to have a new perspective
- everyone should stay seated except got emergencies
- use the bathroom at home if possible.

LOGISTICS

Doors will open at 10:00 a.m. for the 10:30 a.m. service.

ENTRANCES:

Foyer entrance and
Back parking lot entrance to the elevator.

FOYER LEVEL

Foyer Entrance. This will be the main entrance for most of the congregation. There will be a sign with core safety messages. Wording TBD.

One volunteer at the first door foyer level. They will be responsible for welcoming, monitoring social distances and ensuring masks are worn. They will provide masks as needed. Only one congregate family or group through at a time.

Congregates will proceed through the opened second foyer door to the nurse station. The table will be placed six feet from second foyer door with a nurse taking temperatures. Place sanitizer.

Welcoming Table. Another table placed six feet from Nursing table will be used as a welcoming center for visitors. Place sanitizer.

Bathrooms: Available through doors on the right-hand side.

Bottom of Steps: Sanitizer station.

Congregates will proceed up the stairs and once on main sanctuary level will follow floor markings to the main sanctuary entrance for seating.

Back-parking lot entrance to the elevation

Suggest that only congregants that need the elevators be able to park in the back-parking lot.

There will be a sign with core safety messages. TBD.

There will be a volunteer at the back-parking lot entrance to the elevators. They will be responsible for welcoming, monitoring social distances and ensuring masks are worn. They will provide masks as needed. Only one congregate family or group on elevator at a time.

Proceed to level 4 and when exiting there will be nurse available for taking temperature and a sanitizer station. They will be directed to follow floor markings to the sanctuary entrance for seating.

Main Sanctuary Level

Bulletins. Encourage congregates to bring bulletins mailed to their homes or use their smart phone downloaded version. We will have a volunteer (gloved) provide paper bulletins for those without them.

Seating. There will be three volunteers to escort congregates to their seats.

Pews. Leave first 3 pews empty for choir, musicians, etc. Fill pews starting in the front of the church and spacing 6 feet between congregates. Ensure others around them are comfortable with the distance.

Balcony Level

There will be one volunteer to escort congregates to their seats. Fill pews spacing 6 feet between congregates. Ensure others around them are comfortable with the distance.

Exiting

Pastor remind congregates to take all their belongings including the bulletin to avoid contamination.

Dismiss by rows from back to front and maintain 6-foot distancing. Exit from Sanctuary doors.

Pastor

Pastor available after service at bottom of the stairs closest to the foyer entrance.

OTHER:

ATTENDANCE: Take photo of congregates at service.

SignUpGenius used for attendance. Limit 50 plus singers, musicians, Kim, Pastor (10) and volunteers (10). Total 70.

HYMNALS, BIBLES AND PEW CARDS. Remove all printed materials from pews.

OFFERING. Offering plates will be available at the back of sanctuary.

COMMUNION: TBD.

SUPPLIES NEEDED

SANITIZER. Need at least 10 sanitizers.

Foyer level: (Total 3) nurse table, welcome table and bottom of stairs.

Back-Parking lot level: (1)

Main Sanctuary Level: (Total 5) elevator, 3 at entrances to sanctuary and bulletin table.

Balcony: (1)

MASKS: At least 5 masks available for those that need them.

SIGNAGE:

Create signage that assists in communicating core safety messages in a way that is welcoming and caring.

Signs needed for at least the following areas:

Foyer Level Entrance, Back-parking lot entrance, Entrance to main Sanctuary, balcony, maybe one in the Sanctuary.

PROPOSED VOLUNTEERS NEEDED Total (10)

FOYER LEVEL (3)

Entrance

Nurse

Welcome Table

BACK-PARKING LOT ENTRANCE (1)

SANCTURARY LEVEL

Elevator nurse (1)

Sanctuary Entrance (3)

Bulletin Table (1)

Balcony (1)