

CALL FOR EXHIBITS

*For the 2010 Annual Meeting of the
Minnesota Conference United Church of Christ*

“Witnesses... to the ends of the earth”

June 11th – 13th, College of St. Benedict, St. Joseph, MN

You are invited to apply for an exhibit at our Annual Meeting! Clergy, lay delegates, and visitors – *upwards of 350 people from congregations and agencies across the state* – will have the opportunity visit your exhibit and learn about what you have to offer. The Minnesota Conference UCC is diverse and open to a wide variety of ideas and opportunities. The exhibit area will be located in the Gorecki Center, Fireplace Lobby.

CRITERIA FOR EXHIBITS: exhibits need to have an official or historic tie to the UCC to the Minnesota Conference and to fall under one or both of the following

(1) Exhibits related to a variety of ministries, both in the congregation and beyond (social concerns, education, special congregational projects, missions, vestments, services, etc.).

OR

(2) Exhibits offering items being sold for mission-related fundraising within the Church (youth/church fund-raisers, mission projects, e.g. Turkish scarves, SERVV, etc.)

REGISTRATION INFORMATION

A registration form is enclosed. Please complete this form which needs to be postmarked **by May 4th** to the address on the form. **NOTE: forms postmarked after this date will not be considered and we will no longer accept last minute exhibits.** If you are no longer the contact person for your organization, please forward this notice to the appropriate person. If you do not plan to exhibit this year, please help our planning by returning the form indicating you will not be participating.

Exhibits will be open on Saturday, from 8am to 5pm. We ask that all displays be set up by that time. The exhibit area *must be cleared by 7:00 pm Saturday*. Exhibitors are responsible for disposal of all materials in their area.

Modest registration fees are required for **all exhibitors** (including UCC-related) to help cover site and use fees charged by the college. Please see the registration form for details. Soon after we receive your registration, you will hear from us with further details. For more information, please contact the **Annual Meeting Exhibit Coordinator:** Rev. Kent A. Meyer, phone: (507) 495-3356; e-mail: revkmeyer@gmail.com.

Please make a copy of other side of this form to fill out and submit.

REGISTRATION FORM FOR EXHIBITS & DISPLAYS

Event: Annual Meeting – Minnesota Conference, United Church of Christ

Place: College of St. Benedict, St. Joseph, MN; Gorecki Conference Center

Dates: June 12th, 2010

Name of Exhibitor (Group or Individual): _____

Exhibit Fees: For UCC-related organizations - \$20.00 *Due with registration*

For non-UCC related organizations - \$30.00 *Due with registration*

Note: No exhibit registrations will be accepted postmarked after May 4th. No last minute exhibits!

Exhibit/Display Needs:

Number of tables: _____ Number of table covers (if needed): _____

****Note: First table included in exhibit fee, additional tables available at \$10/table to partially cover rental fee. Payment due with registration.**

Chairs Needed: Yes No If yes, how many? _____

Electrical outlets needed: Yes No

Note: Nothing can be put on walls. Please bring free-standing displays or signs.

If selling items, please specify/describe the items offered:

Equipment Used:

If you are bringing your own equipment to use (i.e. VCR, Power Point, etc.), please list below:

Housing & Meals: If your display staff will not be a delegate or attending in another capacity but will need housing and meals, please contact the Conference Office, Alison Bents alisonb@uccmn.org or 612-871-0359, for housing & meal forms.

Contact Person Information:

Name: _____

Address: _____

City, State, Zip: _____

Phone: _____ E-mail: _____

Please send postmarked by May 7th with remittance to:

Minnesota Conference UCC

122 W. Franklin Ave. #323

Minneapolis, MN 55404

Exhibit Coordinator: Rev. Kent A. Meyer