

CALL FOR EXHIBITS

***FOR THE 2009 ANNUAL MEETING
OF THE MINNESOTA CONFERENCE
UNITED CHURCH OF CHRIST***

Theme: "Together, We Will Be Renewed!"
June 5th – 7th, College of St. Benedict, St. Joseph, MN

You are invited to apply for an exhibit at our Annual Meeting! Clergy, lay delegates, and visitors – *upwards of 300 people from congregations and agencies across the state* -- will have the opportunity visit your exhibit and learn about what you have to offer. The Minnesota Conference UCC is diverse and open to a wide variety of ideas and opportunities. The exhibit area will be located in the Benedicta Arts Center, just south of the Gorecki Center. Exhibits will be in the same building as the registration desk.

CRITERIA FOR EXHIBITS: exhibits need to have an official or historic tie to the UCC or the Minnesota Conference and to fall under one or both of the following

(1) Exhibits related to a variety of ministries, both in the congregation and beyond (social concerns, education, special congregational projects, missions, vestments, services, etc.).

OR

(2) Exhibits offering items being sold for mission-related fundraising within the Church (youth/church fund-raisers, mission projects, e.g. Turkish scarves, SERV V, etc.)

REGISTRATION INFORMATION

A registration form is enclosed. Please complete this form which needs to be postmarked *by May 6th* to the address on the form. **NOTE: *forms postmarked after this date will not be considered and we will no longer accept last minute exhibits.*** If you are no longer the contact person for your organization, please forward this notice to the appropriate person. If you do not plan to exhibit this year, please help our planning by returning the form indicating you will not be participating.

Delegate registration begins 11:00 am Friday, June 5th. We ask that all displays be set up by that time and remain until after worship Sunday, June 7th. The exhibit area *must be cleared by 1:00 pm Sunday*. Exhibitors are responsible for disposal of all materials in their area.

Modest registration fees are required for **all exhibitors** (including UCC-related) to help cover site & use fees charged by the college. Please see the registration form for details. Soon after we receive your registration, you will hear from us with further details. For more information, please contact the **Annual Meeting Exhibit Coordinator:**

Rev. Kent A. Meyer, phone: (507) 495-3356; e-mail: revkmeyer@gmail.com.

Please make a copy of other side of this form to fill out and submit.

REGISTRATION FORM FOR EXHIBITS & DISPLAYS

Event: Annual Meeting – Minnesota Conference, United Church of Christ

Place: College of St. Benedict, St. Joseph, MN; Benedicta Arts Center

Dates: June 5 – 7, 2009

Name of Exhibitor (Group or Individual): _____

Please check one: We will _____ will not _____ have an exhibit this year.

Exhibit Fees: For UCC-related organizations -- \$ 20 *Due with registration*

For non-UCC related organizations -- \$ 30 *Due with registration*

Note:

No exhibit registrations will be accepted postmarked after May 6th. No last minute exhibits!

Exhibit/Display Needs:

Number of tables: _____ Number of table covers (if needed): _____

Chairs Needed: Yes No If yes, how many _____

Electrical outlets needed: Yes No

Note: Nothing can be put on walls. Please bring free-standing displays or signs.

If selling items, please specify/describe the items offered:

Equipment Used:

If you are bringing your own equipment to use (i.e. VCR, Power Point, etc.), please list below:

Housing & Meals: If your display staff will not be a delegate or attending in another capacity but will need housing and meals, please contact the Conference Office, (612) 871-0359 or Alison Bents alisonb@uccmin.org, for housing & meal forms.

Contact Person Information: Name: _____

Address: _____

City, State, Zip code: _____

Phone: _____ E-mail: _____

Please send postmarked by May 6th with remittance to:

**Minnesota Conference UCC
122 W. Franklin Ave., Suite 323
Minneapolis, MN 55404**

Exhibit Coordinator: Rev. Kent A. Meyer