

# Adult Covenant & Background Form

(To be completed and updated at least once a year)

## Caregivers Conduct:

Ministers and other employees or volunteers engaged in the ministries of the church are responsible for knowing the possible impact of their words and actions in caring for the emotional, mental, and spiritual needs of persons who come to them for help or over whom they have any kind of authority. Sexual harassment or sexual exploitation of a parishioner or other individual with whom a minister, employee, or volunteer engaged in the ministries of the church has a care-giving relationship is unethical and unprofessional behavior and will not be tolerated within this community. Because ministers and other church employees or volunteers engaged in the ministries of the church often deal with individuals who are emotionally and psychologically fragile or otherwise personally vulnerable. It is imperative that care-givers be healthy psychologically, emotionally and spiritually, and that the care-givers have adequate preparation and education for helping those individuals under their care. It is the policy of the MN Conference Youth Ministries to encourage its ministers, staff, and volunteers to nurture safety within care-giving relationships by being attentive to self-care, education, and the importance of referring those in need.

## Youth Protection:

MN Conference Youth Ministries is committed to creating a safe and healthy environment in which young people can learn about and experience God's love. In order to ensure this, we expect that all adults who attend a CYE as a youth advisor complete and submit the disclosure document below.

### Disclosure Statement:

I have never been found guilty, plead guilty or no contest, to a criminal charge.

\_\_\_\_\_ True \_\_\_\_\_ Not true

If not true, give a short explanation of the charge on a separate sheet of paper. (Please indicate the date, nature and place of the incident leading to the charge, where the charge was filed, and the precise disposition of the charge.)

No civil lawsuit alleging actual or attempted sexual discrimination, harassment, exploitation, or misconduct; physical abuse; child abuse has ever resulted in a judgment being entered against me, been settled out of court, or been dismissed because the statute of limitations has expired.

\_\_\_\_\_ True \_\_\_\_\_ Not true

If not true, give a short explanation on a separate sheet of paper. (Please indicate the date of termination, name, address and telephone number of employer or volunteer supervisor, and nature of the incident(s) leading to your termination.)

Do you have a valid driver's license? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, from which state? \_\_\_\_\_

Drivers License Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

With respect to my driving record, I have not had my license suspended or revoked within the last five years due to reckless driving or driving while intoxicated and/or under the influence of a controlled substance.

\_\_\_\_\_ True \_\_\_\_\_ Not true

Is there any fact or circumstance involving you or your background that would call into question your being entrusted with the responsibilities of the position for which you are applying?

\_\_\_\_\_ Yes

\_\_\_\_\_ No

I attest, the covenants between persons seeking employment or authorized volunteer positions in the church require honesty, integrity, and truthfulness for the health of the church. To that end, I attest that the information set forth in this application is true and complete. I understand that any misrepresentation or omission may be grounds for rejection of consideration for, or termination of, the position I am seeking to fill. I acknowledge that it is my duty to reasonably amend the responses and information I have provided if I come to know that the response or information was incorrect when given or, though accurate when given, the response or information is no longer accurate.

Beginning such relationships with an open exchange of relevant information builds the foundation for a continuing and healthy covenant between employees or volunteers and the church they seek to serve. To that end, I authorize the Minnesota Conference/CYE and/or its agents to make inquiries regarding all statements I have set forth above. I also authorize all entities, persons, former employers, supervisors, courts, law enforcement and other public agencies to respond to inquiries concerning me, to supply verification of the statements I have made, and to comment on and state opinions regarding my background character. To encourage such persons and entities to speak openly and responsibly, I hereby release them from all liability arising from their responses, comments, and statements made in good faith and without malice.

The Minnesota Conference/CYE’s hiring and authorized volunteer recruitment process involves the distribution of information regarding applicants with those persons in a position to recruit, secure and supervise the position I am seeking to fill. To that end, I authorize the Minnesota Conference/CYE and its agents to circulate, distribute and otherwise share information gathered in connection with this application. I understand that the Minnesota Conference/ CYE will share with me the information that has been gathered about me if I request it to do so.

Adult Advisor’s Signature \_\_\_\_\_ Date \_\_\_\_\_

**Minister Approval (required unless UCC authorized clergy)**

Your signature shows that you have reviewed and processed this form for accuracy and completeness, to the best of your knowledge, and that you have no reason to doubt this person’s appropriateness to serve as an adult advisor to youth attending the Conference Youth Event.

Minister’s Signature \_\_\_\_\_ Date \_\_\_\_\_