

St. John's United Church of Christ
Norwood, MN
Job Description for Sole Pastor

Title: Sole Pastor

Full-time ordained position.

Purpose:

To provide a balanced ministry of preaching, teaching, pastoral care, and organizational leadership to a congregation of 100+ members, and to enable the church to grow to its full potential in membership and in spiritual vitality.

Accountability:

The pastor is responsible to the congregation through the elected Governing Board.

SUMMARY:

The Pastor of St. John's United Church of Christ, is called to be the church's partner in ministry as the church seeks to live out faithful witness to the Gospel of Jesus Christ. The Pastor serves as leader and guide, companion and friend, supporter and resource to strengthen the life and work of the church and the ministry of all believers.

The Pastor is both pastor and teacher, dedicated to preaching and teaching the Word of God and empowering the laity to become disciples to carry out the ministry of the church.

The Pastor upholds professional and ethical standards consistent with his/her ordination vows and the Ordained Minister's Code of the United Church of Christ.

The Pastor encourages open and honest communication.

The Pastor is committed to professional and spiritual growth and continued study.

RESPONSIBILITIES:

Worship and Teaching

1. The Pastor works with the Governing Board to help the church envision its general direction and articulate its purpose and mission.
2. The Pastor will prepare and preach biblically based, **life-applicable** messages on a weekly basis that inspire and challenge spiritual growth of the congregation with the capacity to make the gospel understandable to visitors.
3. The Pastor will be accountable for the completeness and the quality of special worship services such as Christmas, Easter, and other special programs.
4. The Pastor takes primary responsibility to develop adult education opportunities.
5. The Pastor will have an active role in the Sunday school program and will provide leadership and guidance to the Sunday school staff.

Leadership

6. The Pastor will be the primary staff advisor to all committees in the church.
7. Together with the Governing Board, the Pastor will dream and be visionary about the church's growth and direction, and have primary accountability for casting this vision to the congregation.
8. The Pastor will work collaboratively with the laity and other staff to participate in community, denominational and ecumenical activities. The Pastor is expected to participate in the life and work of the United Church of Christ.

Other Related Responsibilities

9. Maintains a pastoral ministry in the following areas:
 - a. Hospital and shut in calls
 - b. Emergency and crisis situations
 - c. Conducts weddings and funeral services, performs baby dedications and baptisms.
 - d. Provides pastoral counseling to those in spiritual need, assists persons facing problems or difficult decisions, and comforts the bereaved.
10. Responsible for spiritual renewal; scheduling regular retreats for spiritual reflection, study and prayer for vision and direction.
11. Be an active participant in the life of the church and its members
 - a. Be active and involved in fund raising events and other church activities
 - b. Be a person that congregation members can talk to about everyday subjects and topics outside of church

Please contact Marita Karlisch (maritak@uccmn.org) to have your profile submitted.